
**CITY OF TEMPE
REQUEST FOR COUNCIL ACTION****Council Meeting Date: 10/3/2013
Agenda Item: 5B1**

ACTION: Approve the renewal of one-year contracts with Hernandez Companies, Building Technologies, M Group Constructors, SDB, GTI Contractors, Star Roofing, Crawford Mechanical Services, Southwest Trane, Roto-Rooter Services, Spectra Electrical, Commonwealth Electric Company, Natural State Landscaping, True View Windows & Glass Block, Phoenix Fence, DH Pace Door Service, and Stanley Access for a trade services group that will provide for repairs and maintenance of City facilities.

FISCAL IMPACT: Total cost of these contracts will not exceed \$1,500,000 during the one-year renewal period. Sufficient funds have been appropriated in the General Fund – cost center 3241 – and Capital Improvement Projects, where applicable, for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Approve the contract renewals.

BACKGROUND INFORMATION: City Council originally approved the award of contracts to the trade services group on October 20, 2011 for an initial one-year contract period with four one-year renewal options. This renewal request is for the second of four available renewal options.

The Trade Services Group provides a broad range of trade skills that can be utilized by the Facilities Maintenance Department to supplement their work force and provide additional skill sets, when necessary, to assist with the repair and maintenance of City facilities. Contracts are awarded in the following categories:

Trade Service

- General Carpentry
- Painting
- Glazier
- Automatic Door and Gate Repair
- Tile, Terrazzo and Marble Mason
- Roofing
- HVAC
- Plumbing
- Sewer maintenance
- Electrical
- Masonry
- Concrete
- Concrete Sealing
- Welding
- General Labor

The original Council approval was for a total of 26 firms. Some firms have opted to not renew or have not performed to the expectations of the City resulting in the lowering of firms recommended for renewals from 26 to 16.

Contractor Performance

The performance of the individual companies was rated by the Public Works Department as follows (those with no indicated score are awarded firms which have not been utilized to date):

Criteria	Hernandez Companies	Building Technologies	M Group Constructors	SDB	GTI Contractors	Star Roofing	Crawford Mechanical Services	Southwest Trane	Robt-Rooter Services	Spectra Electrical	Commonwealth Electric Company	Natural State Landscaping	True Vue Window & Glass Block	Phoenix Fence	DH Pace Door Service	Stanley Access
Personnel are responsive, cooperative and available	B	A		B	A	A	A	B	A	A	B		B	A	B	A
Overall quality of products or services delivered	B	A		B	A	A	A	B	A	A	B		B	A	B	A
Timeliness of performance	B	A		B	A	A	A	B	A	A	B		B	A	B	A
Quality of follow-up in resolving complaints or problems	B	A		B	A	A	A	B	A	A	B		B	A	B	A
Firm's promptness in submitting accurate invoices	B	A		B	A	A	A	B	A	A	B		B	A	B	A

ATTACHMENTS: None

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Department Director: Ken Jones, Finance & Technology Department Director

Legal review by: David Park, Assistant City Attorney

Prepared by: Tony Allen, CPPB, Procurement Officer