

Recon Restoration, Inc.

Response to City of Tempe RFP 12-063

Housing Rehabilitation Services

Due: December 7, 2011

Deliver to: City of Tempe Procurement Office
20 E. Sixth St. (2nd Floor)
Tempe, AZ 85281

Submitted by: Mark Edgerton
Recon Restoration, Inc.
11811 N. Tatum Blvd. #3031
Phoenix, AZ 85028
480-200-8354

Vendor's Offer

Form 201-B (RFP)

It is required that Offeror complete, sign and submit the original of this form to the City Procurement Office with the proposal response. An unsigned "Vendor's Offer", late proposal response and/or a materially incomplete response will be considered nonresponsive and rejected.

Offeror is to type or legibly write in ink all information required below.

Company Name:	<u>Recon Restoration</u>		
Company Mailing Address:	<u>11811 N. Tatum Blvd. Suite 3031</u>		
City:	<u>Phoenix</u>	State:	<u>AZ</u>
		Zip:	<u>85028</u>
Contact Person:	<u>Mark Edgerton</u>	Title:	<u>President</u>
Phone No.:	<u>480 200 8354</u>	FAX:	<u>480 323 2170</u>
E-mail:	<u>mark@reconrestore.com</u>		
<u>Company Tax Information:</u>			
Arizona Transaction Privilege (Sales) Tax No.:	<u>07684137</u>	or	
Arizona Use Tax No.:	_____		
Federal I.D. No.:	<u>20 0042176</u>		
City & State Where Sales Tax is Paid:	<u>Phoenix, Arizona</u>		
If a Tempe based firm, provide Tempe Transaction Privilege (Sales) Tax No.:	_____		

THIS PROPOSAL IS OFFERED BY

Name of Authorized Individual (TYPE OR PRINT IN INK) Mark Edgerton
Title of Authorized Individual (TYPE OR PRINT IN INK) President

REQUIRED SIGNATURE OF AUTHORIZED OFFEROR (MUST SIGN IN INK)

By signing this Vendor's Offer, Offeror acknowledges acceptance of all terms and conditions contained herein and that prices offered were independently developed without consultation with any other Offeror or potential Offeror. In accordance with A.R.S. 35-393, et seq., the Offeror hereby certifies that it does not have scrutinized business operations in Iran or Sudan. Failure to sign and return this form with proposal response will be considered nonresponsive and rejected.

Mark W Edgerton
Signature of Authorized Offeror

12/6/11
Date

(H/RFP 3-2008)

Proposal Checklist for Submittals

- One signed and complete original of the proposal response, including "Vendor's Proposal Offer" (Form 201-B).
- Five (5) copies of your submittal have been included.
- Proposal Questionnaire has been completed and included.
- Price Information completed and included.
- Any addenda have been included.
- Copies of all AZROC licenses have been included.
- A description of your company and its history is included.
- Three references have been included.
- All subcontractors have been identified and are included.
- Key personnel are identified and their qualifications and experience are included.
- Guarantee for all projects is included.

Proposal Questionnaire

Listed below are questions that will be used in the evaluation process. Please answer the questions in detail and in an orderly fashion.

Qualifications

1. Describe your company and its history – include information about years you have been in business.

Please see the "Summary of Firm's Experience"

2. List and provide copies of current, valid, State of Arizona Contractors license; must include a General Contractors license type B-, B-03, KB-01 or KB-02 only

Arizona ROC License KB-01 #248456, copy included.

3. Identify any subcontractors you will utilize. List the firm's name, address, name of principal, phone number and service they will perform.

see attached subcontractor list

Experience of Key Personnel

4. Identify the key individuals you would assign to the City and briefly describe their qualifications, experience, references and past performance with similar programs.

see the attached "Key Individuals"

5. List three references for which you have provided similar services in the past two (2) years. (Other government programs similar to the City's should be identified). Include company, contact name and phone number for each.

see the attached "Residential Project References"

6. Describe your present and recent experience with Housing Rehabilitation programs with Tempe or other local government agencies.

Please see the attached
"Summary of Firm's Experience"

Acceptance of Terms and Conditions

7. Will you comply with, or exceed, the guarantee on all projects as described on page 24?

Yes No

If Yes, what guarantee will you provide?

If No, please explain:

2 year warranty period as specified under Arizona ROC regulation.

8. Do you agree to the terms and conditions of this RFP?

Yes No

If No, please explain.

Summary of Firm's Experience and Expertise

Recon Restoration, Inc. is an Arizona based company that is a fully licensed, insured and bonded commercial and residential general contractor, whose main business is rehabilitation and structural restoration. Our main office is located in Phoenix, AZ. The principal of the Company is Mark Edgerton. He has owned and successfully operated Recon Restoration since 2003.

Mark is the Qualifying Party for the Arizona Contractors license. His expertise at project management and construction management is an important asset to Recon Restoration.

Recon has been fortunate to hire experienced employees from the restoration and general construction trades. We can quickly and accurately develop detailed cost estimates based on written specifications coupled with a site visit. Our field employees specialize in rehabilitation construction. They deliver high quality work efficiently.

The following items will provide an overview of our work:

In 2004.....

- 1 We completed approximately \$1.5 million in residential restoration construction
- 2 We completed 14 jobs for the City of Surprise Housing Rehabilitation program under the Foundation for Senior Living totaling approximately \$119,000. These jobs were obtained through an open bid process. Jobs ranged in size from \$1300 to \$15,000.
- 3 Recon completed two jobs for the City of Mesa Housing Rehabilitation department. Each job scope is approximately \$35,000. These jobs were obtained through an open bid process. Each job includes most common trades.
- 4 We completed four jobs for the City of Tempe Housing Rehabilitation program. The jobs ranged in size from \$7,500 to \$25,000 in size.

- 5 Insurance restoration and self pay clients comprise approximately 70% of our business. We have done some commercial jobs including a warehouse roof repair. This job scope included repairing a large roof opening caused by an electrical fire. This job was accomplished in one week because the client required the manufacturing space under the roof to complete critical orders.

In 2005.....

We completed 9 projects for the City of Tempe ranging in size from \$7,500 to \$25,000. The scope of work included roofing, HVAC, doors/windows and flooring.

Completed approximately \$800,000 in residential rehabilitation projects.

In 2006, 2007, 2008.....

We completed 17 projects for the City of Phoenix, 17 projects for the City of Tempe, 3 projects for the City of Scottsdale and 12 independent projects. These were worth \$1.15 million. These projects were all residential in scope and included most trades. The City projects were all won through a competitive bidding process. The independent projects included building two new homes. We also rebuilt 5 homes damaged through major fires.

In 2009

We completed a major rehab project for 9 apartment units for the City of Phoenix. This was a \$350,000 project that included new plumbing, electrical rewire and new service panels, roofing, drywall and painting. All new waste and supply plumbing was installed. This project required Davis Bacon Federal Wage Guideline reporting for Recon and all subcontractors.

Completed eight rehab projects for the City of Tempe and the City of Phoenix. These included City of Tempe emergency cases as well as Lead Remediation in Phoenix.

In 2010 and 2011

Continued rehabilitation projects in the City of Phoenix, City of Tempe, City of Scottsdale and Newtown. We completed two rehabs for Newtown. One in Tempe and one in Glendale. These totaled \$120,000 in work performed.

Completed a historic renovation in the Garfield Historic District of Phoenix. This was an extensive Rehab that included all major trades. This project budget was \$225,000

Completed approximately 40 additional projects in this period of time. These projects included a number of City of Tempe rehabs and emergency program cases.

Performed approximately 20 Lead Paint abatement projects in the City of Phoenix .

Recon Restoration delivers quality construction with sensitivity to homeowners who are living in the home during rehabilitation. We do this work efficiently at a reasonable cost.

Thank you for your consideration to include Recon on the City of Tempe Housing Rehabilitation contractors list.

List of Key Subcontractors

The following subcontractors have worked with me for over 5 years. They are reliable, knowledgeable and honest.

Rainbow Air Conditioning – HVAC

ROC 157617
12624 N. 35th Place
Phoenix, AZ 85032
Principal is John Miller
Phone: 602-923-2889

PHAZ Electric – Electrician

ROC 171773
4902 W Larkspur Dr
Glendale, AZ 85304
Principal is Kevin Birkenkamp
Phone: 602-881-1321

Andys Plumbing – Plumbing

ROC 161041
4930 W Echo Lane
Glendale, AZ 85302
Principal is Andy Wheat
Phone: 602 430-6778

Key Individuals

The following individuals will be assigned to the City of Tempe

Mark Edgerton

Mark is owner of Recon Restoration. He runs the daily operations of the Company. He has general management responsibility as well as overall project management responsibility. Mark will do the City of Tempe estimates for bid responses and he is the main contact for Recon Restoration in matters concerning the City of Tempe. Mark has over 8 years of management experience in the Rehabilitation/Remediation/Restoration industry. His experience includes residential restoration/rehabilitation as well as commercial restoration projects. Mark is EPA Certificated as a Lead Hazard Control supervisor.

Antonio Jacobo

Antonio is a project manager and field supervisor for Recon Restoration. He has seven years experience working on over 100 rehabilitation/restoration projects. Antonio has EPA training as a Lead Hazard Control worker. He has supervised the City of Tempe projects for Recon Restoration since 2008.

Residential Rehabilitation Projects References:

3 City of Tempe references

Name	Project	Phone
Theresa Cordova	City of Tempe rehab – kitchen rehab new electrical service	(480) 967-3357
Kaye Grillhoesl	City of Tempe emergency – new roof, new fence	(480) 452-8711
Cecilia Lawson	City of Tempe emergency project– new cooler/roof	(480) 968-3902

3 City of Phoenix references

Name	Project	Phone
Mary Lou Yetman	City of Phoenix rehab –new roof, new bath rehab, paint house	(602) 957-1068
Pat Larkin – City of Phoenix	City of Phoenix rental rehab of 6 unit apartment bldg..	(602)262-7467
Francisco Araujo	City of Phoenix rehab – bathrooms/HVAC/kitchen	(602) 253-6452

Pricing Section

Please complete the following table for evaluation purposes. In addition, offerors to provide a schedule of all hourly rates and fees applicable to this RFP.

	Applicable Hours		Cost per hour		
	From	To	Helper	Journeyman	Supervisor
Weekdays – Straight Time	7:00 A	3:00 P	\$12.00	\$17.00	\$20.00
Weekdays – Overtime	3:00 P	7:00 A	\$18.00	\$25.50	\$30.00
Weekends – Straight Time	N/A	N/A	-	-	-
Weekends – Overtime	7:00 A	7:00 A	\$18.00	\$25.50	\$30.00
Holidays – Straight Time	N/A	N/A	-	-	-
Holidays – Overtime	7:00 A	7:00 A	\$18.00	\$25.50	\$30.00
Markup on direct cost of parts and materials			20 %		

* Applicable Tax 9.3 % Effective Rate: 6.05%

* State correct jurisdiction to receive sales tax on the Vendor's Offer, Form 201-B (RFP) included in this Request for Proposal.

Less prompt payments discount terms of N/A % N/A days/ or net thirty (30) days. (To apply after receipt and acceptance of an itemized monthly statement.) For evaluation purposes, the City cannot utilize pricing discounts based upon payments being made in less than thirty (30) days from receipt of statement.

Ordering and Invoice Instructions

In order to facilitate internal control and accounting, each City Department will order and must be invoiced separately. Monthly invoices must be segregated by City Department number and mailed or delivered directly to the City Customer Department. For most materials, there will be between three (3) and six (6) ordering departments. At the time an order is placed, the Contractor must obtain the ordering department's cost center numbers for billing purposes. The use of the department's cost center numbers will be in addition to the purchase order number. Once a month, the Contractor shall submit a consolidated statement which shall itemize the invoice numbers, invoice date, invoice amounts, and the total amount billed to Accounting. Discount offering will be based upon days from receipt of the consolidated monthly statement. Invoice(s) shall not show previous balances.

Invoices shall include:

1. Listing Of All Delivery/Pickup Receipt Numbers Being Invoiced.
2. Total Cost Per Item.
3. Applicable Tax.
4. Payment Terms.
5. Blanket Purchase Order Number.

STATE OF ARIZONA

Office of the
Registrar of Contractors

License No. ROC248456

This is to Certify That

RECON RESTORATION INC (CORP.)

*having been shown to possess all the necessary qualifications, and having complied with all the requirements of the law,
is by order of the Registrar of Contractors duly licensed and admitted to engage in and pursue the business of*

KB-01

DUAL BUILDING CONTRACTOR

Contractor in the State of Arizona. Given under my hand and the seal of the Registrar of Contractors

in my office, City of Phoenix, this 11TH day of SEPTEMBER, 2008.



Fidelis V. Garcia

DIRECTOR