

**CITY OF TEMPE
REQUEST FOR COUNCIL ACTION**

**Council Meeting Date: 01/14/2016
Agenda Item: 5B4**

ACTION: Award a contract to EBWC, Inc. dba CASM to purchase and install 18 replacement air conditioning units at the Westside Multi-Generational Center.

FISCAL IMPACT: Total cost of this one-year contract will not exceed \$110,000. Sufficient funds have been budgeted in the General Governmental CIP Fund – cost center 6873 (HVAC Equipment Replacement) – for the anticipated spending in the current fiscal year.

RECOMMENDATION: Award the contract.

BACKGROUND INFORMATION: (RFP 16-092) The City of Tempe issued a Request for Proposal (RFP) to establish a contract to purchase and install eighteen air conditioner units replacing units at the Westside Multi-Generational Center that have reached the end of their useful life.

Evaluation Process

Eight proposals were received and evaluated by a review committee made up of Internal Services staff.

The offers were reviewed and evaluated on the following criteria:

Criteria		Weight
Cost		6 (35%)
Equipment offered		6 (35%)
	Meets requirement of RFP	
	Warranty	
Firm		4 (24%)
	Qualifications	
	Compliance	
	Timeline	
	References	
Overall response to RFP		1 (6%)
	Quality, composition & completeness	
	Acceptance of terms and conditions	

Scoring

Firm	Score	Cost
EBWC, Inc. dba CASM	163.80	\$109,874
Service Pros Plumbing, Heating & Cooling, Inc.	161.27	\$111,786
O'Neill Mechanical Services, Inc.	157.79	\$119,885
365 Mechanical, LLC	155.86	\$113,548
Noble Air	150.33	\$122,005
Pueblo Mechanical and Controls	145.69	\$146,886
Innovative Mechanical Systems	143.38	\$127,800
Delta BAP, Inc.	132.69	\$111,945

It is the recommendation of the review committee that a contract be offered to CASM who has scored highest and submitted the lowest cost.

ATTACHMENTS: Vendor offer page.

STAFF CONTACT(S): Jennifer Adams, Facility Maintenance Manager, (480) 350-8835

Department Director: Renie Broderick, Internal Services Director

Legal review by: David Park, Assistant City Attorney

Prepared by: Tony Allen, CPPB, Procurement Officer