
CITY OF TEMPE
REQUEST FOR COUNCIL ACTION

Council Meeting Date: 11/13/2014
Agenda Item: 5B5

ACTION: Approve the renewal of a one-year contract with Arizona Elevator Solutions for the inspection, testing, certification, repair, and required upgrading of City elevators and lifts utilized by the Public Works Department.

FISCAL IMPACT: Total cost of this contract will not exceed \$150,000 during the one-year renewal period. Sufficient funds have been appropriated in the General Fund – cost center 3241 (Facilities Services) – for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Approve the contract renewal.

BACKGROUND INFORMATION: (T11-050-01) City Council originally approved the award of a contract to Arizona Elevator Solutions on November 18, 2010 for an initial one-year contract period with four, one-year renewal options. This renewal request is for the fourth of four available renewal options.

This contract assures that Tempe’s citywide system of 33 elevators are tested, inspected and maintained according to American Safety Code for Elevator standards and are in compliance with applicable state safety regulations.

Contractor Performance

The performance of Arizona Elevator Solutions was rated by the Public Works Department on the following criteria:

Criteria	Score
Personnel are responsive, cooperative and available	A
Overall quality of products or services delivered	A
Timeliness of performance	A
Quality of follow-up in resolving complaints or problems	A
Firm’s promptness in submitting accurate invoices	A

A = Exceeds standards; B = Meets standards; C = Below standards

The firm consistently provides quality operational and administrative services.

Renewal Cost

This renewal includes a rate increase 3.25%. This is the first cost increase in two years – pricing remains competitive in the marketplace.

ATTACHMENTS: None

STAFF CONTACT(S): John Osgood, Public Works Deputy Director – Field Operations, (480) 350-8949

Department Director: Renie Broderick, Internal Services Director

Legal review by: David Park, Assistant City Attorney

Prepared by: Tony Allen, CPPB, Procurement Officer