State of Arizona
Department of Homeland Security

Governor Douglas A. Ducey

Director Gilbert M. Orrantia

September 11, 2015

Chief Greg Ruiz
Tempe Fire Medical Rescue Department
P.O. Box 5002
Tempe, AZ 85280-5002

Subject: FFY 2015 Homeland Security Grant Program Award
Subrecipient Agreement Number: **150823-01**
Project Title: **2015 Sustain Tempe CERT**

Dear Chief Greg Ruiz:

The application that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded. The project titled "**2015 Sustain Tempe CERT**" has been fully funded under the URBAN AREA SECURITY INITIATIVE for **$1,105.** The grant performance period is **October 1, 2015 through September 30, 2016.** This grant program is part of the U.S. Department of Homeland Security Grant Program and specifically is awarded under CFDA #97.067 (Catalog of Federal Domestic Assistance).

To initiate the award process, the following action items must be completed, signed and returned to AZDOHS:

1. Project Administration Page (enclosed).
2. Environmental and Historic Preservation (EHP) required documentation, if applicable (see enclosed EHP Designation Letter).
3. Two Subrecipient Agreements - go to www.azdohs.gov under Grants and download two original Subrecipient Agreements.
4. NIMS Compliance Certification - go to www.azdohs.gov under Grants and download one original certification.

Hard copies of the Subrecipient Agreement and NIMS Compliance Certification will **not** be mailed to you. These items must be completed and on file at AZDOHS in order for your agency to be eligible for reimbursement. **If all documentation listed in numbers 1, 2 (if applicable), 3 and 4 above is not signed and received by AZDOHS on or before January 31, 2016, this award is rescinded and the funds will be reallocated.**

Additional grant requirements:

- Reimbursements are limited to approved quantities and funding thresholds.
- If your project requires an Environmental and Historic Preservation (EHP) review; this must be completed, submitted and **approved** by FEMA/AZDOHS prior to any expenditure of funds.
- All radio equipment purchased with Homeland Security funds should be P25 capable, comply with SAFECOM Guidance, and the Land Mobile Radio Minimum Equipment Standards as approved by the Statewide Interoperability Executive Committee (SIEC), and be programmed in accordance with the Arizona State Interoperable Priority Programming Guide.
- Subrecipients are subject to the AZDOHS Site Monitoring Program.
- Quarterly programmatic reports must be submitted on the most recent form/template available on the AZDOHS website.
- Consultants/Trainers/Training Providers costs must be within the prevailing rates; must be obtained under consistent treatment with the procurement policies of the subrecipient and 2 CFR 200; and shall not exceed the maximum of $450 per day per consultant/trainer/training provider unless prior written approval is granted by the AZDOHS.

- Terrorism Liaison Officer (TLO) Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) Response Vehicles purchased with Department of Homeland Security Grant Program funding must be assigned to and used by certified TLOs working with the Arizona Counter Terrorism Information Center (ACTIC).
    - Persons receiving TLO vehicles shall be available to respond to incidents and events on a "call out" basis and shall be available for regional and statewide deployment for TLO operations and training.
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- All reimbursements for personnel costs must be in compliance with AZDOHS Time and Effort Reporting requirements available on the AZDOHS website.

- Subrecipients are either required to submit an electronic copy of their annual A133 Audit or a statement stating that they were not required to complete an audit to AZDOHS each year to audits@azdohs.gov. The AZDOHS reserves the right to withhold reimbursement payments or future subrecipient agreements until the A133 Audit or statement has been received and, if applicable, an approved action plan for compliance has been completed.

- The FFY 2015 federal award date as indicated in the U.S. DHS award package is 8/10/2015 with a total amount of funding of $21,768,000. The Federal Award Identification Number is EMW-2015-SS-00084-S01.

- AZDOHS reserves the right to request additional documentation at any time.

If you should have any questions, please do not hesitate to contact your Strategic Planner.

Congratulations on your Homeland Security Grant Program award.

Sincerely,

Gilbert M. Orrantia
Director

Cc: Captain Frank Reed

Attachments: Project Administration Page, Application Summary Page, Budget Narrative page(s), EHP Designation Letter

This form is to be signed and returned.

Grant #: **150823-01** Subrecipient: **Tempe Fire Medical Rescue Department**

Project Title: **2015 Sustain Tempe CERT**
Grant Program: **URBAN AREA SECURITY INITIATIVE**

1. Unit of Government: **Tempe Fire Medical Rescue Department**
   Point of Contact: **Captain Frank Reed**

   Subrecipient Address:
   Street: **P.O. Box 5002**

   City/State/Zip: **Tempe, AZ 85280-5002**

   Head of Agency: **Chief Greg Ruiz**
   Authorized individual has delegated authority to make application on behalf of the agency.
   Phone#: **480-858-7200**

   E-mail Address: **greg_ruiz@tempe.gov**

2. Organization Type: **Local Government / Municipality**

3. Region or Entity: **Phoenix UASI**

4. Initiative Title: **Strengthen Planning and Citizen Preparedness Capabilities**

5. Total Dollar Amount Requested: **$1,105** Total Dollar Amount Awarded: **$1,105**

APPROVAL PROCESS

The signatures below verify the submission/approval process. All parties signify that all aspects of this project are allowable, reasonable and justifiable in accordance with published federal grant guidelines and the Subrecipient Agreement. The signatures indicate the subrecipient agrees to the additional grant requirements outlined in the award letter. The signatures confirm the acceptance that the funding amounts and quantities are limited to the amounts and quantities approved and awarded on the Application Summary and Budget Narrative page(s) (Equipment, Training, Exercise, Planning, Organization, M&A, if applicable) as provided in the award letter attachments.

	Print Name	Signature	Date
Subrecipient Project Point of Contact	Captain Frank Reed	Frank Reed	9-14-15
AZDOHS Staff			

This form is to be signed and returned.

STATE OF ARIZONA

Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM

PROJECT DETAIL

Tempe Fire Medical Rescue Department **150823-01**

Equipment - Budget Narrative

Budget Description: List each item from your budget worksheet pages in the same order in which they are listed on the proceeding page. For Equipment, each Allowable Equipment Category (PPE, Interoperable Communications, Detection, etc.) must be listed. Under the federal guidelines "Equipment" has been defined as any single item that has a value of more than 5,000 and a life expectancy greater than a year. However, for this budget narrative please be sure to include any and all items that can be found on the AEL. Please be sure to provide a brief description of each item and how each item will be utilized. Equipment cost estimates must be listed. For each item of equipment, list the Authorized Equipment List (AEL) Item Number. The most current AEL can be found on line at the Responder Knowledge Base at the following website: www.rkb.us. If "Other Authorized Equipment" was annotated, specify the equipment here. All equipment associated with this grant must be listed on this page only. If you have any questions or concerns regarding the AEL, please feel free to contact Michael Stidham at mstidham@azdohs.gov.

Brief Description and Utilization:	The TFMRD CERT program is requesting basic equipment to supply to its current CERT members. This equipment will be used in evaluation exercises and available in the event of actual disasters.

AEL #	*Item Description*	*Quantity*	*Cost*	*Total Cost*	*AZDOHS Approved*	*Approved Quantity*	*Approved Cost*
09ME-01-MCIK	**Set of 4 Triage Tarps**	1	$265.00	$265.00	Jake Kelly	1	$265.00
19GN-00-FANV	**24" Floor Fan, Minimum 3,600 CFM**	2	$190.00	$380.00	Jake Kelly	2	$380.00
19MH-00-BULK	**Dolly for moving Bulk Equipment**	1	$300.00	$300.00	Jake Kelly	1	$300.00
21GN-00-CCEQ	**CERT Table Cover**	1	$160.00	$160.00	Jake Kelly	1	$160.00

Totals For Tempe Fire Medical Rescue Department Contract Number 150823-01 *Requested* $1,105.00 *Approved* $1,105.00

STATE OF ARIZONA

Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM

PROJECT DETAIL

Tempe Fire Medical Rescue Department 150823-01

Application Summary

Award Funded As Follows:

	Requested Amounts	*Recommended Amounts*	*Awarded Amounts*
Equipment	$1,105.00	$1,105.00	$1,105.00
Training	$0.00	$0.00	$0.00
Exercise	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00
M & A	$0.00	$0.00	$0.00
Organization	$0.00	$0.00	$0.00
Award Totals	$1,105.00	$1,105.00	$1,105.00

State of Arizona
Department of Homeland Security

Governor Douglas A. Ducey

Director Gilbert M. Orrantia

FFY 2015

Dear Stakeholder:

The project that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded.

Please be advised, all projects require an Environmental and Historic Preservation review. Your project has been reviewed and it has been determined to have no potential impact to environmental or historic concerns. No further EHP review is required unless you modify the project and it is approved by AZDOHS. If you need further clarification please contact Michael Stidham at (602) 542-7041 or mstidham@azdohs.gov with AZDOHS for further information regarding the EHP specific requirements for your award.

As stated in the subrecipient agreement:

> The subrecipient shall comply with Federal EHP regulations, laws and Executive Orders as applicable. Subrecipients proposing projects that have the potential to impact the environment, including but not limited to construction of communication towers, modification or renovation of existing buildings, structures and facilities, or new construction including replacement of facilities, must participate in the DHS/FEMA EHP review process. The EHP review process involves the submission of a detailed project description that explains the goals and objectives of the proposed project along with supporting documentation so that DHS/FEMA may determine whether the proposed project has the potential to impact environmental resources and/or historic properties. In some cases, DHS/FEMA is also required to consult with other regulatory agencies and the public in order to complete the review process. The EHP review process must be completed before funds are released to carry out the proposed project. DHS/FEMA will not fund projects that are initiated without the required EHP review.
>
> Additionally, all recipients are required to comply with DHS/FEMA EHP Policy Guidance. This EHP Policy Guidance can be found in FP 108-023-1, Environmental Planning and Historic Preservation Policy Guidance, and FP 108.24.4, Environmental Planning and Historical Preservation Policy.

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