

Memorandum



DATE: August 1, 2013

TO: Mayor and City Council

FROM: Andrew Ching, City Manager

SUBJECT: Request to Transfer Budget Amounts from Community Development Department to the City Manager's Office for Programs Related to Economic Development

On June 20, 2013, I announced organizational changes to hone efficiency. The merger of the economic development functions into the City Manager's Office is part of the initial phase of restructuring the City organization. Section 5.08 of the Tempe City Charter, allows the City Council to transfer part or all of any unencumbered appropriation balance from one department, office or agency, to another, by way of an Ordinance.

This memo serves as my written request to transfer a portion of the balance of the Community Development Department in part, to the City Manager's Office for programs related to economic development.