

CITY OF TEMPE
REQUEST FOR COUNCIL ACTION

Council Meeting Date: 03/17/2016
Agenda Item: 5B5

ACTION: Approve the one-year renewal of contracts with A&P Nursery, Western Tree Company, Mountain States Nursery, and Treeland Nurseries for the supply and delivery of trees, shrubs, ground cover, and flowers to be used by the Public Works Department.

FISCAL IMPACT: Total combined cost of these contracts will not exceed \$55,000 during the one-year renewal period. Sufficient funds have been appropriated in several General Fund Field Operations cost centers, the Golf Fund, Arts Fund, and various Capital Improvement Funds for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Approve the renewal of the contracts.

BACKGROUND INFORMATION: (T13-068) City Council originally approved the award of the contracts on March 7, 2013 for an initial two-year period with three, one-year renewal options. This renewal request is for the second of three available renewal options.

The contractors supply and deliver “designscape” quality plants (trees, shrubs, ground cover, and flowers) used to enhance and beautify street right of ways and parks.

Contractor Performance

The performance of the contractors was rated by City staff on the following criteria:

Criteria	A&P Nursery	Western Tree Company	Mountain States Wholesale Nursery	Treeland Nurseries
Personnel are responsive, cooperative and available	B	A	A	A
Overall quality of products or services delivered	B	A	A	B
Timeliness of performance	B	A	B	B
Quality of follow-up in resolving complaints or problems	B	A	B	B
Firm’s promptness in submitting accurate invoices	B	A	A	B

A = Exceeds standards; B = Meets standards; C = Below standards

Renewal Cost

Pricing for these contracts is based upon a discount off manufacturer’s published list price. The percentage discounts for each firm remain unchanged for this renewal period; however, the contracts allow the contractors to submit annually updated price lists

ATTACHMENTS: N/A

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Department Director: Renie Broderick, Internal Services Director
 Legal review by: David Park, Assistant City Attorney
 Prepared by: Lisa Goodman, CPPO, Procurement Officer