



# Minutes

## Tempe Police Public Safety Personnel Retirement System Board Meeting

### January 8, 2013

Minutes of the Tempe Police Public Safety Personnel Retirement System Board meeting, held on Tuesday, January 8, 2013, 2:00 p.m., Tempe City Hall, third floor conference room, 31 E. 5th Street, Tempe, Arizona.

**Board Members Present:**

Mark W. Mitchell, Mayor  
Joe Brosius  
Jeff McHenry

**Board Members Absent:**

Penny Higginbottom  
Chris McCormick

**City Staff Present:**

Brigitta Kuiper, City Clerk  
Jon O'Connor, Human Resources representative  
Tim Mattix, Assistant City Clerk  
Lourdes Robertson, Human Resources representative

**Guests Present:**

Cynthia Kelley, Legal Counsel

***Chair Mitchell called the meeting to order at 2:15 p.m.***

**ITEM I – Joint Discussion with the Fire Public Safety Personnel Retirement System Board concerning the position of Local Board Secretary**

See the January 8, 2013 Joint Fire and Police Public Safety Personnel Retirement System Board Meeting minutes.

**ITEM II – Consideration of Meeting Minutes**

Motion by Joe Brosius to approve the executive session minutes of December 6, 2012, the regular meeting minutes of December 6, 2012 and the joint meeting minutes of December 6, 2012; second by Jeff McHenry. Motion passed unanimously on a voice vote 3-0.

**ITEM III – Public Appearances**

None.

**ITEM IV – Motion to Adjourn to Executive Session, if necessary, pursuant to A.R.S. §§ 38-431.03(A)(2), 38-431.03(A)(3), and 38-431.03(A)(4)**

Motion by Joe Brosius to adjourn to Executive Session; second by Jeff McHenry. Motion passed unanimously on a voice vote 3-0. The Board convened into Executive Session at 2:16 p.m.; the Board Meeting was called back to order at 2:20 p.m.

**ITEM V – New Members**

Motion by Joe Brosius to accept the new membership applications of **Trevor B. Aeschleman**, **Ratko Aleksis** and **John Paul Young** with the notations as made in executive session; second by Jeff McHenry. Motion passed unanimously on a voice vote 3-0.

Motion by Jeff McHenry to accept the new membership applications of **Kelly Angel** and **Brett A. Sauer**; second by Joe Brosius. Motion passed unanimously on a voice vote 3-0.

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The new membership application of **Michelle Solmen** was continued to the next Board meeting, pending clarification.

**ITEM VI – Application for Death Benefit**

Motion by Joe Brosius to approve the death benefit application of **Brent Saffell**, designated beneficiary of **Scott J. Saffell**; second by Jeff McHenry. Chair Mitchell opened the item for discussion.

Boardmembers discussed the paperwork that had been presented to the Board. Nothing in the paperwork indicated that Brent Saffell is the designated beneficiary of Scott J. Saffell. Brigitta Kuiper, Local Board Secretary, explained that the required paperwork for a death benefit is different from a surviving spouse benefit, and the Arizona State Public Safety Personnel Retirement System (PSPRS) does not require a form to be included verifying the identity of the beneficiary. Tim Mattix, Assistant City Clerk, explained that Brent Saffell was listed as the designated beneficiary in the most recent member statement for Mr. Saffell. Ms. Kuiper stated that her office would be happy to pull the paperwork; Boardmember McHenry stated his concern that the beneficiary may not have been properly researched, but he was satisfied that it had been.

Chair Mitchell called for the question. The motion passed unanimously on a voice vote 3-0.

**ITEM VII – Local Board Calendar Year 2013 Schedule**

Chair Mitchell stated that as mentioned during the Fire Public Safety Personnel Retirement System Board meeting, the Boards will hold the July 2013 meeting on July 8, 2013 if there are any items that must be heard at that time. If the items can wait, they will be held for the next regularly scheduled meeting, which is August 1, 2013.

Boardmember McHenry explained that a meeting may be held after the tenth of each month; the Arizona State PSPRS would make any payments retroactive to the effective date should the processing deadline of the tenth be missed.

**ITEM VIII – Future Agenda Items**

Michelle Solmen – new member application.

**Adjournment**

Motion by Jeff McHenry to adjourn; second by Joe Brosius. Motion passed unanimously on a voice vote 3-0. The meeting adjourned at 2:26 p.m.

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Brigitta M. Kuiper  
Local Board Secretary