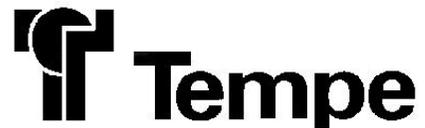


Staff Summary Report



Council Meeting Date: 07/02/2009

Agenda Item Number: _____

SUBJECT: Request approval to utilize a State of Arizona Contract with Midway Chevrolet Isuzu for the purchase of four medium duty vehicles budgeted in fiscal year 2010 to be utilized by Public Works and Water departments.

DOCUMENT NAME: 20090702fsta07 PURCHASES (1004-01)

COMMENTS: (SCC090001) Total cost of this contract shall not exceed \$83,500.

PREPARED BY: Tony Allen, Procurement Officer, 480-350-8548

REVIEWED BY: Michael Greene, Central Services Administrator, 480-350-8516
Glenn Kephart, Public Works Manager, 480-350-8205
Jay Taylor, Fleet Director, 480-350-8344
Tim Love, Fleet Analyst, 480-350-8088

LEGAL REVIEW BY: Dave Park, Assistant City Attorney, 480-350-8907

DEPARTMENT REVIEW BY: Jerry Hart, CPA, Financial Services Manager, 480-350-8505

FISCAL NOTE: Sufficient funds have been appropriated in 3022, 3814 and 3823-7508 for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Award the contract.

ADDITIONAL INFO: Background Information

The State of Arizona issued a solicitation and awarded a contract for the purchase of medium duty vehicles. The solicitation has cooperative use language which allows other municipalities and agencies to participate in the contract. Staff recommends approval to utilize the State of Arizona contract with Midway Chevrolet Isuzu for the purchase of medium duty vehicles that meet Tempe's requirements and are offered at competitive prices.

Method for Vehicle Selection

Fleet Services matches vehicle inventory against an established criteria (age, mileage, repair record, etc) to see if vehicles are candidates for replacement. Subsequent to the analysis, meetings are held with departments to verify the need for vehicle replacement, possible replacement with a smaller, more fuel efficient vehicle or elimination of the vehicle from the fleet. Only requests for replacement vehicles that have made it through this process are budgeted by the individual departments.

Details of Purchase

<u>Quantity</u>	<u>Type of Vehicle</u>
4	1 ton Cab and Chassis

Vehicles purchased will be "Flex-Fuel" to allow for the switch to E85 fuel (85% ethanol/15% unleaded).

