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**CITY OF TEMPE**  
**REQUEST FOR COUNCIL ACTION**

**Council Meeting Date: 01/08/2015**  
**Agenda Item: 5B3**

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**ACTION:** Approve the renewal of a one-year contract with AP Fire Protection, LLC for the inspection, servicing, repairing, and upgrading of fire alarms and fire extinguishers throughout the City overseen by the Public Works Department.

**FISCAL IMPACT:** Total cost of this contract will not exceed \$85,000 during the one-year renewal period. Sufficient funds have been appropriated in the General Fund – cost center 3241 (Facilities Services) – for the anticipated expenditures in the current fiscal year.

**RECOMMENDATION:** Approve the renewal of the contract.

**BACKGROUND INFORMATION:** (T14-078) City Council originally approved the award of a contract to AP Fire Protection, LLC on February 13, 2014 for an initial one-year period with four, one-year renewal options, for the inspection, servicing, repairing, and upgrading of fire alarms and fire extinguishers throughout the City. This renewal request is for the first of four available renewal options.

The City has 45 buildings/facilities with fire monitoring equipment and fire extinguishers which require periodic service that is covered by this contract.

Fire codes require that alarm panels, fire system components and fire extinguishers be certified at least annually to insure proper operation. This contract also covers required servicing, repairing and upgrading of components as needed to insure proper operations in emergencies and compliance with fire code.

Contractor Performance

The performance of AP Fire Protection was rated by the Public Works Department on the following criteria:

Criteria	Score
Personnel are responsive, cooperative and available	A
Overall quality of products or services delivered	A
Timeliness of performance	A
Quality of follow-up in resolving complaints or problems	A
Firm's promptness in submitting accurate invoices	A

A = Exceeds standards; B = Meets standards; C = Below standards

Renewal Cost

There is no cost increase associated with the renewal.

**ATTACHMENTS:** None

**STAFF CONTACT(S):** John Osgood, Public Works Deputy Director – Field Operations, (480) 350-8949

Department Director: Renie Broderick, Internal Services Director  
Legal review by: David Park, Assistant City Attorney  
Prepared by: Tony Allen, CPPB, Procurement Officer