
CITY OF TEMPE
REQUEST FOR COUNCIL ACTION**Council Meeting Date: 09/08/2016**
Agenda Item: 5B5

ACTION: Approve a one-year contract renewal with Bound Tree Medical, LLC for emergency medical supplies used by the Fire Medical Rescue Department.

FISCAL IMPACT: Total cost of this contract will not exceed \$250,000 during the one-year renewal period. Sufficient funds have been appropriated in the General Fund cost center 2374 (Fire – Ambulance Operations) for the anticipated expenditures in the current fiscal year. The total expenditures do not take into account reimbursement for some of the medical supplies used by the City's ambulance service provider.

RECOMMENDATION: Approve the contract renewal.

BACKGROUND INFORMATION: (T15-013-02) City Council originally approved the award of the contract on October 2, 2014 for an initial two-year period with three, one-year renewal options. This renewal request is the first of three available renewal options.

The contract provides for the supply of emergency medical supplies for the Fire Medical Rescue Department. Since the Fire Medical Rescue Department is the first responder to medical calls it is necessary for medical supplies to be readily available for effective incident response.

Contractor Performance

The performance of the contractor was by evaluated by staff and is shown below:

Criteria	Bound Tree Medical, LLC
Personnel are responsive, cooperative and available	Met contract requirements
Overall quality of products or services delivered	Met contract requirements
Timeliness of performance	Met contract requirements
Quality of follow-up in resolving complaints or problems	Met contract requirements
Firm's promptness in submitting accurate invoices	Met contract requirements

Pricing

Bound Tree Medical was able to renew a majority of the items without a price adjustment. However, an increase has been requested on several line items that amounts to an average 2% increase. The price increases have been evaluated by staff and are considered reasonable.

ATTACHMENTS: N/A

STAFF CONTACT(S): Greg Ruiz, Fire Medical Rescue Chief, (480) 858-7212

Department Director: Renie Broderick, Internal Services Director
Legal review by: David Park, Assistant City Attorney
Prepared by: Lisa Goodman, CPPO, Procurement Officer