



CITY OF TEMPE
REQUEST FOR COUNCIL ACTION

Council Meeting Date: 06/11/2015
Agenda Item: 5A4

ACTION: Authorize the Mayor to create eight positions in the Human Services Department to transition Tempe Community Council employees into the City of Tempe.

FISCAL IMPACT: The total personnel costs for the eight full-time positions are projected to be \$720,000 for fiscal year 2015/16. Sufficient funds have been appropriated within the Human Services Department cost center 3527 (Tempe Community Council) for the 2015/16 fiscal year budget.

RECOMMENDATION: Approve the creation of eight positions.

BACKGROUND INFORMATION: In September of 2014 through reorganization, the City established a Human Services Department and has worked with Tempe Community Council Executive Director, Kate Hanley, Board Chair, Louraine Arkfeld and incoming Chair, Chris Gonzales to develop a plan to transition current Tempe Community Council employees into the City of Tempe. This transition plan established the desire to maintain a strong collaborative partnership with Tempe Community Council that allows both organizations to maintain the longstanding commitment to support the community by improving the way we fund and deliver human services. The following positions will be created:

Human Services Deputy Director – (1) to be hired July 2015.

Senior Management Assistant – (1) Current TCC Employee

Executive Assistant - (1) Current TCC Employee

Accountant - (1) Current TCC Employee

Social Services Supervisor - (1) Current TCC Employee

The following positions will be created, and may or may not be filled after all workload indicators have been considered and reviewed:

Senior Management Assistant – (1) Vacant

Management Assistant II - (1) Vacant

Administrative Assistant II – (1) Vacant

ATTACHMENTS: None.

STAFF CONTACT(S): Naomi Farrell, Human Services Director, (480) 350-5428

Department Director: Naomi Farrell, Human Services Director

Legal review by: Dave Park, Assistant City Attorney

Prepared by: Lisa elena Vallejo, Supervisor