

**CITY OF TEMPE
REQUEST FOR COUNCIL ACTION**

**Council Meeting Date: 07/30/2015
Agenda Item: 5B4**

ACTION: Approve the one-year renewal of a contract with Arizona Uniform and Apparel for the purchase of employee uniforms and miscellaneous clothing items used by several City departments.

FISCAL IMPACT: Total cost of this contract will not exceed \$75,000 during the one-year renewal period. Sufficient funds have been appropriated in various cost centers City-wide for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Approve the renewal of the contract.

BACKGROUND INFORMATION: (T12-005-02) City Council originally approved the award of the contract on September 22, 2011 for an initial one-year period with four, one-year renewal options. This renewal request is the fourth of four available renewal options.

These contracts are utilized citywide for the supply of employee uniforms and miscellaneous clothing items for newly hired employees and apparel obtained through the City's annual replacement program for employee uniforms.

Contractor Performance

The performance of the contractor was rated by City staff as follows:

Criteria	Arizona Uniform and Apparel
Personnel are responsive, cooperative, and available	B
Overall quality of products or services delivered	B
Timeliness of performance	B
Quality of follow-up in resolving complaints or problems	B
Firm's promptness in submitting accurate invoices	B

(Grading Scale: A = Exceeds Standards, B = Meets Standards, and C = Below Standards)

Pricing

Arizona Uniform and Apparel requests a price increase of 4% on Red Kap products and a 1% increase on all other items. The 4% increase is a direct increase from the apparel manufacturer and the 1% increase is a direct increase from FedEx. Both price increases are supported through documentation and are considered pass-through costs.

ATTACHMENTS: N/A

STAFF CONTACT(S): Don Bessler, Public Works Director, (480) 350-8205

Department Director: Renie Broderick, Internal Services Director
Legal review by: David Park, Assistant City Attorney
Prepared by: Lisa Goodman, CPPO, Procurement Officer