

**CITY OF TEMPE  
REQUEST FOR COUNCIL ACTION**

**Council Meeting Date: 06/09/2016  
Agenda Item: 5B9**

**ACTION:** Approve a one-year contract renewal with Sun Country Truck Equipment for the purchase of utility truck bodies.

**FISCAL IMPACT:** Total cost of this one-year contract will not exceed \$200,000. Sufficient funds have been budgeted in various funds and cost centers for the anticipated expenditures.

**RECOMMENDATION:** Approve the renewal of the contract.

**BACKGROUND INFORMATION:** (T16-043) City Council originally approved the award of a contract to Sun Country Truck Equipment for the purchase of utility truck bodies on August 27, 2015 for an initial one-year contract period with four, one-year renewal options. This renewal request is for the first of four available renewal options.

Utility bodies provide compartmentalized and lockable storage which allows repair crews to have common parts and tools available at repair sites reducing time spent on jobs and vehicle usage. Fuel consumption and emissions of greenhouse gases are also lowered.



**Contractor Performance**

The performance of Sun Country Truck Equipment was rated by the Public Works Department as follows:

| Criteria   | Score |
|--|-------|
| Personnel are responsive, cooperative and available      | A     |
| Overall quality of products or services delivered        | A     |
| Timeliness of performance                                | B     |
| Quality of follow-up in resolving complaints or problems | A     |
| Firm's promptness in submitting accurate invoices        | B     |

A = Exceeds Standards; B = Meets Standards; C = Below Standards

**Renewal Cost**

There is no increase associated with the renewal.

**ATTACHMENTS:** None

**STAFF CONTACT(S):** Tony Miano, Deputy Public Works Director – Field Operations, (480) 350-8051

Department Director: Renie Broderick, Internal Services Director  
 Legal review by: David Park, Assistant City Attorney  
 Prepared by: Tony Allen, CPPB, Procurement Officer