

**CITY OF TEMPE
REQUEST FOR COUNCIL ACTION**
**Council Meeting Date: 5/9/2013
Agenda Item: 5B16**

ACTION: Approve the award of a one-year contract with two, two-year renewal options to Aquatic Consulting and Testing, Inc. for Tempe Town Lake cleaning, inspection and maintenance.

FISCAL IMPACT: Total cost of this contract shall not exceed \$75,000 for the contract period. Sufficient funds have been appropriated in cost center 5014 (Community Facilities District Fund) for the anticipated expenditures in the current fiscal year. The \$75,000 requested amount is comprised of the firm's annual bid of \$55,800 that will be used to handle all routine services along with a contingency amount of \$19,200 that will be under the sole control of the City and be used to respond to unanticipated lake conditions.

RECOMMENDATION: Approve the contract award.

BACKGROUND INFORMATION: (13-097) The City of Tempe issued an Invitation for Bid (IFB) to establish a contract for lake cleaning, inspection and maintenance of the Tempe Town Lake, Town Lake Marina water feature, Indian Bend Wash ponds and upstream and downstream Salt River courses.

Cleaning, inspection and maintenance services will include:

- Inspect and clean the lake edge and docks for vandalism or damage (i.e. graffiti, pier, pile, buoys and float damage).
- Cleaning of lake surface, ponds surface, impoundments and Marina water feature for visible debris (i.e. trash, vegetation, floating algae, duckweed or aquatic weeds and fish).

Evaluation Process

Three firms submitted bids. The annual pricing for services is as follows.

| Firms | | | | | | |
|--|--------------------------------------|--------------------|------------------|--------------------|---|---------------------|
| | Aquatic Consulting and Testing, Inc. | | Jack Harrington | | Three Amigos Property Management L.L.C. | |
| Basic Services | Monthly Cost | Annual Cost | Monthly Cost | Annual Cost | Monthly Cost | Annual Cost |
| Town Lake Debris Removal | \$3,270.00 | \$39,240.00 | \$3,750.00 | \$45,000.00 | \$5,760.00 | \$69,120.00 |
| Indian Bend Wash Ponds Debris Removal | \$240.00 | \$2,880.00 | \$1,888.00 | \$22,656.00 | \$2,580.00 | \$30,960.00 |
| Salt River Catchments Debris Removal-Upstream and downstream | \$780.00 | \$9,360.00 | \$944.00 | \$11,328.00 | \$5,760.00 | \$69,120.00 |
| Town Lake Marina Water Feature Debris Removal | \$360.00 | \$4,320.00 | \$944.00 | \$11,328.00 | \$2,580.00 | \$30,960.00 |
| Total Annual Cost | | \$55,800.00 | | \$90,312.72 | | \$200,160.00 |
| Special Services – As Needed | | | | | | |
| Emergency Services | \$90.00 per hr. | | \$118.00 per hr. | | \$40.00 per hr. | |
| Additional Work | \$90.00 per hr. | | \$118.00 per hr. | | \$40.00 per hr. | |

Pricing from Aquatic Consulting and Testing, Inc. is determined to be fair and reasonable based upon results from the competitive solicitation process and pricing on the previous contract for similar services. The recommended firm held the previous contract for five years and has proven to be a quality provider of these services.

ATTACHMENTS: Aquatic Consulting and Testing bid documents.

STAFF CONTACT(S): Roger Hallsted, Rio Salado Financial Analyst, (480) 350-2782 Oliver Ncube Parks Manager
(480) 350-5234

Department Director: Ken Jones, Finance & Technology Department Director
Legal review by: David Park, Assistant City Attorney
Prepared by: Ted Stallings, CPPB, Procurement Officer