

# Staff Summary Report



Council Meeting Date: 2/4/10

Agenda Item Number: 5B5

**SUBJECT:** Request approval of a one-year renewal of a contract with The Active Network for annual maintenance and support services for the City's Class software system utilized by Parks and Recreation, Community Services and other City departments.

**DOCUMENT NAME:** 20100121fsts01 PURCHASES (1004-01)

**COMMENTS:** Sole Source (T05-157-01) Total amount shall not exceed \$56,030.

**PREPARED BY:** Ted Stallings, CPPB, Procurement Officer, 480-350-8617

**REVIEWED BY:** Michael Greene, C.P.M., Central Services Administrator, 480-350-8516  
Dave Heck, Interim Department IT Manager, 480-350-8777  
Kathryn Berzins, Interim Community Services Manager, 480-350-5464  
Mark Richwine, Parks and Recreation Manager, 480-350-5325

**LEGAL REVIEW BY:** Jenae Naumann, Assistant City Attorney, 480-350-8402

**DEPARTMENT REVIEW BY:** Jerry Hart, CPA, Financial Services Manager, 480-350-8505

**FISCAL NOTE:** Sufficient funds have been appropriated in cost center 1981 (General Fund) for the anticipated expenditure in the current fiscal year.

**RECOMMENDATION:** Approve the renewal of the contract.

**ADDITIONAL INFO:** [Background Information](#)

In May 2005 the City Council approved the purchase of the Class software system used for class registration, reservations, point of sale and online services for the Parks and Recreation, Community Services and other City departments. Staff recommends renewal of the sole source contract.

The Active Network Inc. is the only company that can provide software updates and support for this product.