

**CITY OF TEMPE  
REQUEST FOR COUNCIL ACTION**

**Council Meeting Date: 06/25/2015  
Agenda Item: 5B8**

**ACTION:** Approve the one-year renewal of a contract with Somerset Landscape Maintenance, Inc. for landscape maintenance services for right-of-ways, medians, and general open spaces throughout the City.

**FISCAL IMPACT:** Total cost of this contract will not exceed \$600,000 during the one-year renewal period. Sufficient funds have been appropriated in the General Fund cost center 2555 (Field Operations – Landscape Maintenance) for the anticipated expenditures in the current fiscal year.

**RECOMMENDATION:** Approve the renewal of the contract.

**BACKGROUND INFORMATION:** (T13-121-01) City Council originally approved the award of the contract on May 30, 2013 for an initial two-year period with three, one-year renewal options. This renewal request is the first of three available renewal options.

This contract provides landscape maintenance services for 496 areas including; developed and undeveloped right-of-ways, medians, and general open spaces throughout the City. The contract covers approximately 6,212,000 square feet throughout the City and is overseen by the Public Works Department. The contractor is responsible for the following:

- General maintenance of trees, shrubs, and ground cover
- General landscape clean-up
- General clean-up of paved areas
- Mowing, scalping and over seeding
- Line trimming
- Fertilization
- Pest control
- Weed control
- Irrigation
- Tree trimming, planting, and removal (excluding trees in the downtown area)

In addition to the work being performed by the City’s contractor, staff from the Public Works Department will begin piloting non-chemical solutions for weed control in several areas of the City’s rights-of-way. Based on the results of this pilot, staff can begin discussions with City contractors about incorporating these non-chemical practices as appropriate into their work schedule.

Contractor Performance

The performance of the contractor was rated by City staff as follows:

Criteria	Somerset Landscape Maintenance, Inc.
Personnel are responsive, cooperative, and available	B
Overall quality of products or services delivered	B
Timeliness of performance	B
Quality of follow-up in resolving complaints or problems	B
Firm’s promptness in submitting accurate invoices	B

(Grading Scale: A = Exceeds Standards, B = Meets Standards, and C = Below Standards)

Pricing

The contractor requests a cost adjustment of 1.8% based on the Consumer Price Index for the Phoenix-Mesa region. Staff believes this represents a fair and reasonable increase. This is the first increase request for this contract since awarded in May of 2013.

**ATTACHMENTS:** N/A

**STAFF CONTACT(S):** Shelly Seyler, Deputy Public Works Director - Transportation/Traffic Engineering, (480) 350-8854

Department Director: Renie Broderick, Internal Services Director

Legal review by: David Park, Assistant City Attorney

Prepared by: Lisa Goodman, CPPO, Procurement Officer