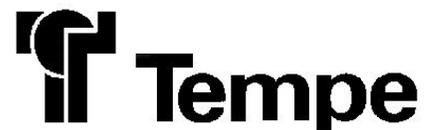


Staff Summary Report



Council Meeting Date: 11/17/2011

Agenda Item Number: 5B3

SUBJECT: Request award of a professional services contract with C. Williams Construction Engineering, Inc. for utility plan review and inspection of CenturyLink's fiber infrastructure installation in the City's right of way.

DOCUMENT NAME: 20111117pwdr03 UNDERGROUND UTILITIES (0810-07) PROJECT NO. 6704591

COMMENTS: Total cost for this contract is \$127,920, which will be fully reimbursed by CenturyLink.

PREPARED BY: Donna Rygiel, Engineering Contracts Supervisor (x8520)
Tom Wilhite, Principal Civil Engineer (x2921)

REVIEWED BY: Andy Goh, Deputy PW Director/City Engineer (x8896)

LEGAL REVIEW BY: Judi Baumann, Deputy City Attorney (x8779)

DEPARTMENT REVIEW BY: Don Bessler, Public Works Director (x8205)

FISCAL NOTE: Based on an agreement with CenturyLink, the full cost of this contract will be reimbursed to the City. Upon this contract award, funds will be appropriated in Capital Improvement Project No. 6704591, CenturyLink Fiber to the Node, Fiber to the Cell, Fiber Access Initiative and PRISM.

RECOMMENDATION: Award professional engineering services contract.

ADDITIONAL INFO: CenturyLink is currently upgrading their infrastructure to support voice, data and video services by installation of fiber optic cable to increase their service capacity. Fiber to the Node, Fiber to the Cell, Fiber Access Initiative and PRISM are terms used by CenturyLink to describe the fiber optic cable routing for the improvements to their infrastructure and connectivity. CenturyLink is requesting expedited plan review and inspection services and has agreed to cover the cost of these services.

The scope of work for this professional services contract with C. Williams Construction Engineering, Inc. includes expedited utility plan review, pre-construction site inspection, conducting pre-construction conference, coordination of construction activity and daily field inspection and reporting.

C. Williams Construction Engineering, Inc. was selected from our professional services consultant on-call list based on a qualifications based selection process, pursuant to Arizona Revised Statutes § 34-103, which includes evaluation of the firm in each selected discipline based on the following selection criteria and relative weights:

- 30% Overall capability and qualifications of the firm;
- 30% Relevant municipal project experience of the firm;
- 25% Qualifications and experience of the firm's key local staff, and;
- 15% Overall evaluation of the firm and its familiarity of local regulations.

Once the annual professional services on-call lists are established, consultants are utilized throughout the year based on how their expertise relates to our project needs. C. Williams Construction Engineering, Inc. has expertise and experience with expedited plan review and construction inspection of CenturyLink infrastructure improvements. Staff has negotiated the contract fee with C. Williams Construction Engineering, Inc. and considers it reasonable for the scope of services.