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**CITY OF TEMPE**  
**REQUEST FOR COUNCIL ACTION**

**Council Meeting Date: 05/26/2016**  
**Agenda Item: 5B4**

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**ACTION:** Approve a one-year contract renewal with CTE (Center for Transportation and the Environment) for the evaluation of propulsion/energy options related to the Tempe Streetcar Project.

**FISCAL IMPACT:** Total cost of this one-year contract renewal will not exceed \$80,000. Sufficient funds have been budgeted in the Transit Fund – Cost Center 3914 (Transit Operations) – for the anticipated expenditure.

**RECOMMENDATION:** Award the contract.

**BACKGROUND INFORMATION:** (RFP 16-032) City Council originally approved the award of a contract to CTE (Center for Transportation and the Environment) on July 30, 2015 for the evaluation of propulsion/energy options related to the Tempe Streetcar Project. The contract was issued for an initial one-year period with a single one-year renewal option. This renewal request is for the only available renewal option

The City of Tempe is a partner with Valley Metro in the Streetcar project and solicited for a firm to serve as an independent reviewer/evaluator of alternative propulsion solutions and assist with writing related specifications for the upcoming Streetcar/vehicle Request for Proposal (RFP).

**Contractor Performance**

The performance of CTE (Center for Transportation and the Environment) was rated by the Public Works Department as shown in the table below:

| Criteria   | Score |
|--|-------|
| Personnel are responsive, cooperative and available      | A     |
| Overall quality of products or services delivered        | A     |
| Timeliness of performance                                | A     |
| Quality of follow-up in resolving complaints or problems | A     |
| Firm's promptness in submitting accurate invoices        | A     |

A = Exceeds Standards; B = Meets Standards; C = Below Standards

The next phase of the project, development and review of an RFP related to equipment purchases, will cost approximately \$43,500. The additional funds requested are for contingency in case additional utilization of CTE is needed as the project moves forward.

**ATTACHMENTS:** None

**STAFF CONTACT(S):** Shelly Seyler, Deputy Public Works Director – Transportation/Traffic Engineering, (480) 350-8854

Department Director: Renie Broderick, Internal Services Director  
Legal review by: David Park, Assistant City Attorney  
Prepared by: Tony Allen, CPPB, Procurement Officer