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**CITY OF TEMPE  
REQUEST FOR COUNCIL ACTION****Council Meeting Date: 06/09/2016  
Agenda Item: 5B7**

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**ACTION:** Approve a one-year contract renewal with The Environmental Quality Company to provide hazardous materials trained personnel to assist with material collection, segregation and labeling at the City's Household Products Collection Center and any special hazardous waste collection events sponsored by the City.

**FISCAL IMPACT:** Total cost of this contract will not exceed \$100,000. Sufficient funds have been appropriated in the Solid Waste Fund – cost center 3721 (Hazardous Material Safety) – for the anticipated expenditures.

**RECOMMENDATION:** Approve the contract renewal.

**BACKGROUND INFORMATION:** (T13-137) City Council originally approved the award of a contract for hazardous waste technicians on May 30, 2013 for an initial one-year period with four one-year renewal options. This renewal request is the third of four available renewal options.

The majority of the products received by the Household Products Collection Center are classified under 40CFR (Code of Federal Regulations) which dictate specific rules regarding what household hazardous waste (HHW) materials can be accepted, collection methods, segregation, labeling, etc. Therefore, it is necessary to have individuals that are specifically trained in this specialty to avoid the potential for "notices of violation" or fines that could be assessed against the City.

Hazardous Waste Technicians are classified in three levels which correspond to the specific amount and type of training they have received. In most cases, a technician with a level II classification will be required by the City.

Outsourcing specialty high cost items like hazardous materials handling at the Household Products Collection Center is in alignment with Public Works' business strategy to staff for regular demand and utilize supplemental contract staffing for peak or other high risk or specialty items in order to better stabilize its core work force.

**Contractor Performance**

The performance of The Environmental Quality Company was rated by the Public Works Department as follows:

Criteria	Score
Personnel are responsive, cooperative and available	A
Overall quality of products or services delivered	A
Timeliness of performance	A
Quality of follow-up in resolving complaints or problems	A
Firm's promptness in submitting accurate invoices	A

A = Exceeds Standards; B = Meets Standards; C = Below Standards

**Cost**

There is no change to contracted rates associated with the renewal.

**ATTACHMENTS:** None

**STAFF CONTACT(S):** Tony Miano, Deputy Public Works Director – Field Operations, (480) 350-8051

Department Director: Renie Broderick, Internal Services Director  
Legal review by: David Park, Assistant City Attorney  
Prepared by: Tony Allen, CPPB, Procurement Officer