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**CITY OF TEMPE  
REQUEST FOR COUNCIL ACTION****Council Meeting Date: 06/23/2016  
Agenda Item: 5B9**

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**ACTION:** Award a two-year contract with two, two-year renewal options to WW Williams for emergency generator maintenance and repair services.

**FISCAL IMPACT:** Total cost of this two-year contract will not exceed \$300,000. Sufficient funds have been budgeted in various City-wide cost centers for the anticipated expenditures.

**RECOMMENDATION:** Award the contract.

**BACKGROUND INFORMATION:** (IFB16-072) The City issued an Invitation for Bid (IFB) to establish a term contract for emergency generator maintenance and repair services.

The purpose of this contract is to provide inspection, maintenance and repairs services for the City's 20 plus emergency generators to ensure they provide the required electricity in the event of a power failure.

Inspection and preventive maintenance may include the following:

- Fuel system
- Exhaust system
- Coolant system
- Lubrication system
- Air system (combustion and cooling air)
- Starting system (batteries and charger)
- Transfer switch

**Evaluation**

The City notified 592 registered vendors of this opportunity. A total of six (6) companies responded as shown below:

- Cummins Rocky Mountain LLC
- Gen-Tech
- Gruber Power Services
- Potomac Security, LLLP
- Valleywide Generator Services, LLC
- WW Williams

Potomac Security, LLLP and Valleywide Generator Services, LLC were both found to be non-responsive, due to their non-compliance with IFB pricing requirements.

The table below shows each firm's pricing

Required Services	Cummins Rocky Mountain LLC	Gen-Tec	Gruber Power Services	W Williams
Averaged Annual Inspection and Maintenance Cost	\$2,324.17	\$2,751.25	\$2,974.60	\$1,660.11
Averaged Load Testing	\$1,040.33	N/B	\$1,096.20	\$899.57
Averaged Hourly Rate of Repairs	\$112.50	\$103.38	\$137.50	\$100.00
Percentage Markup for Parts	20%	15%	10%	15%

Staff recommends a contract be awarded to WW Williams, as the low responsive and responsible bidder. Pricing will be held firm for two years from date of award.

**ATTACHMENTS:** Vendor Response

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