

**CITY OF TEMPE
REQUEST FOR COUNCIL ACTION**

**Council Meeting Date: 06/23/2016
Agenda Item: 6A1**

ACTION: Approve a two-year contract renewal with Metering Services, Inc. for commercial and residential water meter change out and repair services, water meter box and lid removal and installation, and advance water metering infrastructure system end point installation and programming.

FISCAL IMPACT: Total cost of this contract will not exceed \$1,814,176.76 during the two-year contract period. Sufficient funds are available in the Water/Wastewater Fund - cost centers 1841 (Customer Services), 3022 (Water Utilities - Distribution and Collection) and Water/Wastewater Capital Improvement Project Fund cost center 3209319 (Meter Replacement Program) for the anticipated expenditures.

RECOMMENDATION: Approve the contract renewal.

BACKGROUND INFORMATION: (WUD14-151-01) City Council originally approved the award of a contract for commercial and residential water meter change out and related services on September 11, 2014 for an initial two-year period with four, two-year renewal options. This renewal request is the first of four available renewal options.

This contract will provide for water meter and end point installation and programming, accuracy testing, emergency and non-emergency repairs, and replacement services on an as-needed basis for the City's approximately 43,000 meters. The Water Meter Replacement Program replaces older and non-functioning meters so that they accurately measure water consumption, thus allowing the City to fairly and equitably charge customers for their water and sewer service.

The utilization of this contract is in alignment with Public Works' business strategy to staff for regular demand and supplement for peak workloads or special events in order to better stabilize its core workforce.

As part of the City's upcoming advance water metering infrastructure system (AMI) project, the City anticipates that Metering Services, Inc. will be replacing or installing the following meter and related equipment over the next two-years:

- Commercial and residential water meters and registers – up to 24,100
- End points – up to 43,000
- Water meter box's and lids – up to 28,600

Specific unit pricing has been established for these services.

Contractor Performance

City staff evaluated the performance of the Contractor as shown below:

Criteria	Score
Personnel are responsive, cooperative and available	A
Overall quality of products or services delivered	A
Timeliness of performance	A
Quality of follow-up in resolving complaints or problems	A
Firm's promptness in submitting accurate invoices	A

A = Exceeds Standards; B = Meets Standards; C = Below Standards

Cost

The Contractor has agreed to renew with no change in contract rates.

ATTACHMENTS: N/A

STAFF CONTACT(S): Jerry Hart, Finance Deputy Internal Services Director - Finance, (480) 350-8505; Marilyn DeRosa, Deputy Public Works Director - Water Utilities, (480) 350-2660

Department Director: Renie Broderick, Internal Services Director

Legal review by: David Park, Assistant City Attorney

Prepared by: Ted Stallings, CPPB, Procurement Officer