
**CITY OF TEMPE
REQUEST FOR COUNCIL ACTION****Council Meeting Date: 08/04/2016
Agenda Item: 5B6**

ACTION: Approve a one-year contract renewal with MHA Consulting, Inc. for disaster recovery consulting services for the City's Information Technology Business Continuity Program.

FISCAL IMPACT: Total cost of this contract will not exceed \$140,000 during the one-year renewal period. Sufficient funds have been appropriated in the General Fund - cost center 1992 (IT Support Services) and various City-wide funds and cost centers for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Approve the contract renewal.

BACKGROUND INFORMATION: (IT13-038-01) City Council approved the current limited source contract to MHA Consulting, Inc. on September 6, 2012 for an initial one-year period with four, one-year renewal options. This renewal request is the fourth and final available renewal option.

MHA Consulting, Inc. (MHA) assists the City with the continued development, maintenance, and implementation of a City-wide Information Technology (IT) Continuity of Operations Plan (COOP) for disaster recovery/business continuity.

In July of 2007 the City Council approved the utilization of a Maricopa County contract with MHA to assist with the development and implementation of a City-wide Information Technology COOP for disaster recovery/business continuity. For the past eight (8) years MHA has worked closely with City departments to develop and maintain COOP plans. During this time MHA has acquired significant knowledge of the City's obligations, policies and procedures necessary to develop and maintain COOP's for each department. Due to the progress made to date and MHA's consistent high level of service, it is not considered practical to solicit anew for these services.

Contractor Performance

The performance of MHA Consulting, Inc. was rated by the Internal Services Department as follows:

Criteria	Score
Personnel are responsive, cooperative and available	A
Overall quality of products or services delivered	A
Timeliness of performance	A
Quality of follow-up in resolving complaints or problems	A
Firm's promptness in submitting accurate invoices	A

Grading Scale: A = Exceeds Standards, B = Meets Standards, and C = Below Standards

Contract Pricing

MHA Consulting, Inc. has agreed to renew with no price increase.

ATTACHMENTS: N/A

STAFF CONTACT(S): Dave Heck, Deputy Internal Services Department - Information Technology, (480) 350-8777

Department Director: Renie Broderick, Internal Services Director
Legal review by: David Park, Assistant City Attorney
Prepared by: Ted Stallings, CPPB, Procurement Officer