



**CITY OF TEMPE
REQUEST FOR COUNCIL ACTION**

**Council Meeting Date: 08/18/2016
Agenda Item: 5B12**

ACTION: Award one-year contracts with four, one-year renewal options to West Coast Turf and Evergreen Turf for the supply and installation of sod used by the Public Works Department.

FISCAL IMPACT: Total cost of this contract will not exceed \$75,000 during the initial one-year contract period. Sufficient funds have been appropriated in Performing Arts Fund cost center 3611 (TCA Art Park), Golf Fund cost centers 2511 (Rolling Hills Golf Course) and 2512 (Ken McDonald Golf Course), and General Fund cost centers 2552 (Parks Maintenance – Admin), 2553 (Diablo Stadium Maintenance), 2554 (Parks Maintenance – Rio Salado), 2556 (North Parks), 2557 (Parks Maintenance – RS CFD), and 2559 (South Parks) for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Award the contracts.

BACKGROUND INFORMATION: (IFB #17-017) The City of Tempe issued an Invitation for Bid (IFB) to establish a contract for the supply and installation of sod at City parks and Diablo Stadium Complex.

Evaluation Process

Notification of the IFB was sent to over 150 vendors and two bids were received from the following firms:

West Coast Turf
Evergreen Turf

The bids were reviewed by a committee comprised of Public Works and Procurement staff. Pricing for each bid is shown in the following table:

Group 1 – Sod (product including installation)

Item #	Description	Evergreen Turf	West Coast Turf
		Unit Cost (per sq. ft.)	Unit Cost (per sq. ft.)
1.	Tifway 419	\$0.43	\$0.35
2.	Tifway 419, big roll	\$0.43	\$0.35
3.	Tifway 419, sand based sod, big roll	\$0.43	\$0.45
4.	Tifway 419, sand based sod, over seed, big roll	\$0.44	\$0.47
5.	Tifway 419 (3/4" depth), sand based sod, over seed, big roll	\$1.25	\$0.60
6.	Tifway 419 (1" depth), sand based sod, over seed, big roll	\$1.45	\$0.95
7.	Tifway 419 (1" depth), sand based sod, over seed, slab	\$2.50	\$0.95
8.	Tifway 419, over seed, big roll	\$0.44	\$0.37
9.	BOB sod	No bid	\$0.35
10.	Platinum Paspalum, small roll	No bid	\$0.60
11.	Palmetto St. Augustine	\$1.25	\$0.80
12.	E-Z turf (midiron) sod	\$0.51	\$0.35

Group 2 – Sod (product only, no installation)

Item #	Description	Evergreen Turf	West Coast Turf
		Unit Cost (per sq. ft.)	Unit Cost (per sq. ft.)
1.	Tifway 419	\$0.38	\$0.35
2.	Tifway 419, sand based sod	\$0.51	\$0.45
3.	Tifway 419 (3/4" depth) sand based sod, over seed	\$0.75	\$0.60

Group 3 – Discount off other sod varieties offered

Item #	Description	Evergreen Turf	West Coast Turf
		Unit Cost (per sq. ft.)	Unit Cost (per sq. ft.)
1.	Percent discount off list price other sod varieties offered (product only)	No bid	0%
2.	Installation Costs		
	Sod		
	10,000 sq. ft. or greater	\$0.08	\$0.10
	4,000 sq. ft. to 9,999 sq. ft.	\$0.10	\$0.10
	100 sq. ft. to 3,999 sq. ft.	\$400 flat fee	\$0.10
	Over seed		
	10,000 sq. ft. or greater	Included	\$0.10
	4,000 sq. ft. to 9,999 sq. ft.	Included	\$0.10
	100 sq. ft. to 3,999 sq. ft.	Included	\$0.10
	Big Roll		
	10,000 sq. ft. or greater	\$0.08	\$0.10
	4,000 sq. ft. to 9,999 sq. ft.	\$0.10	\$0.10
	100 sq. ft. to 3,999 sq. ft.	\$400 flat fee	\$0.10

West Coast Turf is the lowest, responsive, and responsible bidder for a majority of the line items. Staff recommends award of a contract to West Coast Turf as a primary contractor and to Evergreen Turf as a secondary contractor to ensure that the needs of the City can be met in a timely manner.

ATTACHMENTS: Vendor Offer Forms

STAFF CONTACT(S): Tony Miano, Deputy Public Works Director - Field Operations, (480) 350-8297

Department Director: Renie Broderick, Internal Services Director

Legal review by: David Park, Assistant City Attorney

Prepared by: Lisa Goodman, CPPO, Procurement Officer