

**CITY OF TEMPE
REQUEST FOR COUNCIL ACTION**

**Council Meeting Date: 10/27/2016
Agenda Item: 5B9**

ACTION: Approve a one-year contract renewal with OverDrive, Inc. and Baker & Taylor LLC for the supply of eBooks and downloadable eAudiobook content for the Tempe Public Library.

FISCAL IMPACT: Total cost of these contracts will not exceed \$325,000 during the one-year renewal period. Sufficient funds have been appropriated in the General Fund cost center 2440 (Library) for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Approve the contract renewals.

BACKGROUND INFORMATION: (T14-009) City Council originally approved the award of the contracts on November 7, 2013 for an initial three-year period with two, one-year renewal options. This renewal request is the first of two available renewal options.

These contracts provide the Tempe Public Library and its card holders with eBooks and eAudiobook downloadable content. During the current three-year contract period, the Library has acquired over 16,000 eBooks and over 4,000 eAudiobooks. Usage of those holdings has increased at an annual rate of +45%, with 135,416 checkouts in fiscal year 2015-16.

Contractor Performance

The performance of the contractors was rated by City staff as follows:

Criteria	OverDrive, Inc.	Baker & Taylor LLC
Rate how effective contract personnel are in regard to responsiveness, cooperativeness, and availability.	Meets contract requirements	Meets contract requirements
Rate the overall quality of products or services delivered.	Meets contract requirements	Meets contract requirements
Rate the timeliness of performance.	Meets contract requirements	Meets contract requirements
Rate the quality of follow-up skills in resolving complaints or problems brought to their attention.	Meets contract requirements	Meets contract requirements
Rate the firm's promptness and accuracy of pricing on submitted invoices.	Meets contract requirements	Meets contract requirements

Pricing

Both contractors have agreed to renew the contracts with no price increase.

ATTACHMENTS: N/A

STAFF CONTACT(S): Shelley Hearn, Community Services Director, (480) 350-8906

Department Director: Renie Broderick, Internal Services Director
Legal review by: David Park, Assistant City Attorney
Prepared by: Lisa Goodman, CPPO, Procurement Officer