

**CITY OF TEMPE
REQUEST FOR COUNCIL ACTION**

**Council Meeting Date: 10/27/2016
Agenda Item: 5B10**

ACTION: Approve a one-year contract renewal with Brenntag Pacific, Inc. for the purchase of liquid sodium hydroxide to be used by the Water Utilities Division for the production of drinking water.

FISCAL IMPACT: Total cost of this contract will not exceed \$115,000. Sufficient funds have been appropriated in the Water/Wastewater Fund – cost centers 3013 (Johnny G. Martinez Plant) and 3014 (South Tempe Water Plant) – for the anticipated expenditures.

RECOMMENDATION: Approve the renewal of the contract.

BACKGROUND INFORMATION: (WUD14-160) City Council originally approved the award of a contract to Brenntag Pacific, Inc. for the purchase of liquid sodium hydroxide on August 14, 2014 for an initial one-year contract period with four one-year renewal options. This renewal request is for the second of four available renewal options.

The City issued a unilateral extension of the current contract to allow time for the renewal request to be reviewed by Council.

Sodium hydroxide is used in the purification process for drinking water.

Contractor Performance

The performance of Brenntag Pacific, Inc. was rated by the Public Works Department as follows:

Criteria	Meets Contract Requirement	Does NOT meet Contract Requirements
Personnel are responsive, cooperative and available	X	
Overall quality of products or services delivered	X	
Timeliness of performance	X	
Quality of follow-up in resolving complaints or problems	X	
Firm's promptness in submitting accurate invoices	X	

Renewal Cost

There is a 2.4% increase associated with this renewal – this will increase the City's cost by approximately \$1,500 per year. The price increase has been reviewed and is considered reasonable.

ATTACHMENTS: None

STAFF CONTACT(S): Brad Fuller, Interim Deputy Public Works Director – Water Utilities, (480) 350-2601

Department Director: Renie Broderick, Internal Services Director
Legal review by: David Park, Assistant City Attorney
Prepared by: Tony Allen, CPPB, Procurement Officer