
**CITY OF TEMPE
REQUEST FOR COUNCIL ACTION****Council Meeting Date: 11/03/2016
Agenda Item: 5B3**

ACTION: Approve the utilization of a State of Arizona contract with Konica Minolta Business Solutions USA for a five-year lease of one new digital production color copier for the Print Shop Services Division of the Internal Services Department.

FISCAL IMPACT: Total amount of this contract will not exceed \$230,553 during the 5-year lease term. Sufficient funds have been appropriated in General Fund cost center 1989 (IT Duplicating Inventory) for the anticipated expenditures.

RECOMMENDATION: Approve the utilization of the contract.

BACKGROUND INFORMATION: The State of Arizona solicited and awarded contracts for multifunctional devices (copiers) which include hardware, software and services. The contract contains cooperative language allowing use by other government agencies.

The primary purpose of the State of Arizona Procurement Office is to establish the means by which participating agencies in the State of Arizona may join together in a cooperative contracting effort in order to achieve cost effective and efficient acquisition of quality products and services.

The purpose of this lease is to replace one heavily used production copier with one new digital production color copier to include a web-based job submission tool that will in combination provide additional functionality and improved customer service to the departments who receive reprographic services from the Print Shop Services Division.

Annual Cost Break Down

Annual Lease Amount with Sales Tax: \$20,000.60

Annual Service Agreement Amount with Sales Tax: \$3,660.00

Annual Color Impressions (copies made): \$22,450.00 (estimated color impression – 500,000 @ \$0.0449 per color impression)

ATTACHMENTS: N/A

STAFF CONTACT(S): Dave Heck, Deputy Internal Services Director - Information Technology, (480) 350-8777

Department Director: Renie Broderick, Internal Services Director
Legal review by: David Park, Assistant City Attorney
Prepared by: Ted Stallings, CPPB, Procurement Officer