



**Minutes
HISTORY MUSEUM AND LIBRARY ADVISORY BOARD
Wednesday, October 5, 2016**

Minutes of the HISTORY MUSEUM AND LIBRARY ADVISORY BOARD recorded at 5:30 p.m. on Wednesday, October 5 2016, within the Tempe History Museum Board Room, 809 E. Southern Ave., Tempe, AZ.

REVISED AS NOTED

(MEMBERS) Present:

Virginia (Ginny) Sylvester (Chair)
John Linda (Vice-Chair)
Gail Rathbun
Jacque Tobias
Jennifer Wagner

(MEMBERS) Absent:

David Huizingh
Margaret (Peggy) Moroney
Mary O'Grady
Joaquin Rios

City Staff Present:

Kathy Husser, Deputy Community Services Director, Library Services
Amanda Martin, Administrative Assistant, Tempe History Museum

General Public Present:

Larry Conway, Friends of the Tempe Public Library Representative
Vic Linoff, Tempe Historical Society President

Agenda Item 1 - Call to Order:

- Virginia (Ginny) Sylvester, History Museum and Library Advisory Board Chair, called the meeting to order at 5:41 p.m.

Agenda Item 2 - Call to the Audience:

- None

Agenda Item 3 – Approval of the September 7, 2016 History Museum and Library Advisory Board Meeting Minutes: ACTION

- No action was taken. This item will be heard at the Wednesday, November 2, 2016 meeting.

Agenda Item 4 – Friends of the Tempe Public Library Report:

- Larry Conway reported on the following to the Board:
 - By the end of Fiscal Year 2015-16, the Friends organization generated \$278,000 in revenue from sales within the Connections Café, the Friends Bookstore, and through online book sales.
 - In Fiscal Year 2015-16, the Friends organization donated \$43,000 to the Library, including \$7,500 to the purchase software for the Brain HQ program.
 - 674 people are registered for the fall 2016 Osher Lifelong Learning classes. L. Conway added that 14 of the 21 classes being offered are full.
 - The Friends organization sold books at the October 2, 2016 Tempe Tardeada Hispanic Festival.
 - The Friends organization is participating in the dementia-friendly City of Tempe effort by hosting a Memory Café on Wednesday mornings in the Connections Café Conference room.
 - The Friends Fall FUNraiser will occur November 4-6, with proceeds benefitting the Library and Youth Library.
 - Five Friends of the Tempe Public Library members donated \$500 for lifetime membership to the organization.
 - The Friends organization is continuing to participate in the City of Tempe's Little Free Library program by providing books to populate libraries installed throughout the city.
 - Information about The John Gannon Literacy Center project and related fundraising efforts was shared on the Friends Facebook page.
 - The Friends organization created a new brochure about its services and offerings.

Agenda Item 5 – Tempe Historical Society Report:

- Vic Linoff reported on the following to the Board:
 - To-date, the Tempe Historical Society has raised close to \$1,000,000 for the Tempe History Museum.
 - The Tempe Historical Society's annual series of Lunch Talks kicks off with guest speaker and former City of Tempe Architect, Mark Vinson at 11:30 a.m. on Wednesday, October 12 within the Museum's Community Room.
 - Mark Vinson will hold a book launch event at 7 p.m. on October 12 within the Museum's Community Room.
 - The Society will host Hayden's Ferry Days in spring of 2017.

Agenda Item 6 – Staff Reports:

- Library Report – Kathy Husser reported on the following to the Board:
 - The Business, Resource and Innovation Center (BRIC) located within the Tempe Public Library opened on September 20.
 - The Library's Food for Fines program runs November 1 through December 31, 2016. K. Husser explained that Library patrons can bring in cans of food to reduce their Library fines, with one can being equal to \$1 in fines. Husser stated that donated cans will go to the **Tempe Community Action Agency's Food Pantry**.
 - The radio frequency identification (RFID) system has had some minor challenges, and the equipment vendor is currently working to correct all issues.
- Museum Report – Amanda Martin reported on the following to the Board:

- The eMuseum project is complete, and can be accessed from the Museum's web page through the "Online Collection" menu option, or by visiting <http://emuseum.tempe.gov>.
- Housekeeping continues in Collections to remove plastic and other incompatible materials from historic items.
- Database updates are being implemented by a team of six volunteers under the direction of the Senior Curator of Collections, with a current push to correct a date issue that allows proper sorting in the database.
- Four exhibits are in production for the fall throughout the Museum including the following: a Lobby Exhibit titled "Haunted Time Warp" from October 7-31; a Community Room Gallery Art Exhibit, "A Haunting Exhibit of Booo-tiful Art: View with Caution!" by Tempe Artists Guild October 11-November 6, with an opening reception from 5-7 p.m. Friday, October 14; a Community Room Exhibit, "Train Stories" runs November 10, 2016–January 29, 2017, and a Changing Gallery exhibit, "Trains of Tempe" kicks off with an opening celebration November 10, 2016 and runs through October 8, 2017.
- The Museum has been accommodating more tour requests for specialized groups including Girl Scouts, home schools, private schools, schools in neighbor communities, seniors and groups with disabilities.
- The Museum is in need of more volunteers to act as tour docents.

Agenda Item 7 – Board and Commission Annual Report – Discussion and possible action to approve annual report

- No action was taken. This item will be heard at the Wednesday, November 2, 2016 meeting.

Agenda Item 8 – Museum Collections Committee report

- Jennifer Wagner reported on the following to the Board:
 - There are currently 11 provisional deposits.
 - There are new provisional deposits from 11 donors.
 - There are no recommended acquisitions at this time.
 - There are incoming loans from 12 lenders.

Agenda Item 9 – Board Members' Announcements

- None

Agenda Item 10 – Adjournment

- Chair Virginia (Ginny) Sylvester adjourned the meeting at 6:21 p.m.

The next meeting date and location of the History Museum and Library Advisory Board is Wednesday, November 2, 2016 at 5:30 PM in the Tempe Public Library – 2nd Floor Board Room.

Prepared by: Amanda Martin

Reviewed by: Kathy Husser

Approval signature: History Museum and Library Advisory Board Member