



**CITY OF TEMPE
REQUEST FOR COUNCIL ACTION**

**Council Meeting Date: 12/08/2016
Agenda Item: 5B9**

ACTION: Approve one-year contract renewals with H & E Equipment Services, Freightliner, Sterling, Western Star of Arizona and W. W. Williams who provide maintenance and repair services on City-owned fire apparatus and heavy vehicles for the Fire Medical Rescue Department.

FISCAL IMPACT: Total combined cost of these three contracts shall not exceed \$150,000 during the one-year contract renewal period. Sufficient funds have been appropriated in the General Fund – cost center 2363 (Fire – Apparatus Maintenance) for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Approve the renewal of the contracts.

BACKGROUND INFORMATION: (T15-020) City Council originally approved the award of contracts to H & E Equipment Services, Freightliner, Sterling, Western Star of Arizona and W. W. Williams who provide maintenance and repair services on City-owned fire apparatus and heavy vehicles on January 8, 2015 for an initial two-year period with three, one-year renewal options. This renewal request is the first of three available renewal options.

The contractors perform scheduled maintenance and unscheduled/emergency repair to City-owned fire apparatus and heavy vehicles. All services performed by the contractors meet the National Fire Protection Association (NFPA) Standard 1911, Standard for the Inspection, Maintenance, Testing and Retirement of In-Service Automotive Fire Apparatus, current edition.

Contractor Performance

The performance of the awarded firms was rated by the Fire Medical Rescue Department as follows:

Criteria	H & E Equipment Services		Freightliner, Sterling, Western Star of Arizona		W. W. Williams	
	Meets Contract Requirements	Does NOT meet Contract Requirements	Meets Contract Requirements	Does NOT meet Contract Requirements	Meets Contract Requirements	Does NOT meet Contract Requirements
Personnel are responsive, cooperative and available	x		x		x	
Overall quality of products or services delivered	x		x		x	
Timeliness of performance	x		x		x	
Quality of follow-up in resolving complaints or problems	x		x		x	
Firm's promptness in submitting accurate invoices	x		x		x	

Renewal Cost

There is no cost increase associated with the contract renewals.

ATTACHMENTS: None

STAFF CONTACT(S): Greg Ruiz, Fire Medical Rescue Chief, (480) 858-7212

Department Director: Renie Broderick, Internal Services Director
 Legal review by: David Park, Assistant City Attorney
 Prepared by: Lisa Goodman, CPPO, Procurement Officer