

**Minutes
Tempe Fire Public Safety Personnel
Retirement System Board
October 6, 2016**

Minutes of the Tempe Fire Public Safety Personnel Retirement System Board meeting, held on Thursday, October 6, 2016, 2:00 p.m., in Tempe City Hall, Third Floor Conference Room, 31 E. 5th Street, Tempe, Arizona.

Board Members Present:

Bill Goodman
Don Jongewaard
Bill Munch
Mike Scheidt

Board Members Absent:

Mark Mitchell, Mayor

City Staff Present:

Renie Broderick, Internal Services Director
Chris Hansen, Risk Manager
Wendy Messina, HR Program Coordinator
Susan Buck, Executive Assistant

Legal Counsel Present:

Cynthia Kelley

Don Jongewaard called the meeting to order at 2:03 p.m.

ITEM I – Consideration of Meeting Minutes:

Motion by Mike Scheidt to approve the August 4, 2016 Board Meeting Minutes; second by Bill Munch; motion passed on a voice vote 4-0.

ITEM II - Public Appearances:

There were no public appearances.

ITEM III - Motion to Adjourn to Executive Session, if necessary:

No executive session was held.

ITEM IV – Application to Enter Into Deferred Retirement Option Plan (DROP) Program:

Motion by Mike Scheidt to approve the application of **Shawn M. Lewis** to enter the DROP Program; second by Bill Munch. Motion passed on a voice vote 4-0.

ITEM V – Board and Commission Annual Report to City Council

Local Board Secretary Renie Broderick stated this is a new procedure requested of all the boards and commissions. The report must be submitted to the City Clerk's Office in November for presentation to City Council. A draft of the report, along with the requirements, was provided in the Board's meeting packet. Susan Buck, Executive Assistant, stated that the draft report contains projected attendance information through today's meeting and noted that the City does require that the Board vote to approve it. Ms. Broderick stated if the Board approves the report content, they could vote on the report today with the condition that staff will update the report to reflect the November attendance information before submitting it. Boardmember Bill Munch noted that the term listed for him is not correct, as he is leaving the Board after the end of December. Ms. Buck stated the dates reflect the term that he was appointed to by Council and noted that the date will be updated if he leaves the Board earlier than the end of his term. Motion by Bill Munch to

approve the Tempe Fire Public Safety Personnel Retirement System Board 2016 Annual Report; second by Mike Scheidt. Motion passed on a voice vote 4-0.

ITEM VIII - Future Meeting Date:

The next meeting is November 3, 2016.

ITEM IX - Future Agenda Items:

Ms. Broderick stated that Mayor Mitchell is designating a delegate to his position as Chair to the Fire PSPRS Board. He will be appointing Steven Methvin, Deputy City Manager-COO, to act as his delegate and the appointment will go before Tempe City Council for approval on October 27, 2016.

Adjournment

Motion to adjourn by Mike Scheidt; second by Bill Goodman. Motion passed unanimously on a voice vote 4-0. The meeting adjourned at 2:08 p.m.



Renie Broderick
Local Board Secretary