PUBLIC MEETING MINUTES

Tempe

MINUTES OF THE
HISTORIC PRESERVATION COMMISSION
November 10th, 2016

Tempe History Museum
809 E. Southern Ave.
Tempe, AZ 85282

6:08 PM

Commission Present:
Andrea Gregory, Chair
Chuck Buss, Vice-Chair
Matthew Bilsbarrow
Jim Garrison
Joe Nucci
Lauren Proper
Scott Solliday
Korri Turner

Commission Absent:
Sara Ferland

City Staff Present:
John Larsen Southard, Historic Preservation Officer
Hunter Hansen
Robbie Aaron
John Horan, Intern

Chair Gregory called the meeting to order at 6:08 p.m.

1. Call to Audience: No response

2. Approval of October 13th, 2016 Meeting Minutes
   - There were no amendments to the minutes

   Commissioner Nucci moved the Commission approve the October 13th, 2016 minutes. The motion was seconded by Commissioner Solliday and passed with a vote of 6-0.

3. Review and Possible Approval of Historic Preservation Commission Annual Report for the 2016 Calendar Year
   - John Southard gave an overview of the Historic Preservation Commission Annual Report, discussed the Council's Strategic priorities and spoke to the challenges of aligning the charge of the Historic Preservation Commission with the performance measures in the Council Priorities.
   - John Southard gave an overview of the draft report and asks the Commission if there are any additional accomplishments they would like to add.
   - Chair Gregory explained to the Commission the decision that was made to generalize the goals of the Commission as to not overburden the Commission with to dos.
   - Commissioner Nucci provided input on the accomplishments and made the following suggestions:
     - Include the ongoing success of the internship program
     - Generalize the statement with regard to conservation easements and use the Hayden House as an example
     - Generalize feedback on Public Works projects and use 8th Street Streetscape and Hayden Butte Master Plan as examples.
     - Coordination with Patti Olson and ASU
   - Commissioner Proper-Potter suggested that the customer service provided by the Commission, such as the Tomlinson Estates Design Guidelines, be emphasized.
   - Commissioner Proper-Potter asked that the time conflict with City Council be mentioned
   - John Southard and Chair Gregory suggested that the Commission look at the scheduling of the Historic Preservation Commission meetings at a future meeting.
   - Commission Bilsbarrow suggested that the preservation of historic properties be mentioned as a tool for

Sustainable Growth.

- Commission members discussed the best way to list their yearly accomplishments and how they relate to the charge of the Commission.
- Commissioner Bilsbarrow suggests more one on one meetings with City Council
- John Southard discusses the options to keep Council informed about the Historic Preservation Commission's accomplishments, efforts, and opportunities.
- John Southard reviews the following additions to the accomplishments in the annual report
    - Intern program success
    - Feedback on Public Works projects
    - Emphasis on customer service
    - Emphasis on economic benefits
    - Emphasis on Sustainability
    - Collaboration with Dr. Patti Olson and ASU
    - Collaboration with the Character Area Planning process
    - Grant writing consultation

Commissioner Turner moved the Commission approve the Historic Preservation Commission Annual Report for the 2016 Calendar Year with the suggested changes and final review of the Chair. The motion was seconded by Commissioner Nucci and passed with a vote of 7-0.

4. Discussion and Possible Direction Regarding Naming and Selection Criteria for a Historic Preservation Award

- John Southard discusses talks he had with Neighborhood Services about presenting a Historic Preservation award at the annual Neighborhood Awards in April. He stated that the Commission would set the parameters for the award, as well as, makes the selections, and that award should relate to the neighborhoods but does not exclude commercial projects.
- Hansen discusses the history of the Historic Preservation award and mentions that looking at previous award criteria could be useful.
- Vic Linoff suggests looking at the criteria for the City of Mesa
- Commissioner Proper-Potter likes the idea of having multiple award categories
- Chair Gregory suggests setting up a subcommittee to research criteria and potential candidates
- Commissioner Proper-Potter suggests a Special meeting to discuss criteria and potential candidates
- Commissioner Turner suggests a subcommittee of the whole
- Commission Bilsbarrow suggests creating a list of criteria and soliciting the public for nominees

Commission comes to a consensus to have an informal working group comprised of Commissioners Buss and Proper-Potter to research historic preservation award criteria with dates and times for a potential special meeting to be decided by John Southard.

5. Presentation of Tempe Historic preservation Office Webpage Update and GIS Mapping Tool

- Robbie Aaron discusses the updates to the Historic Preservation website, as well as, the new GIS Walking Tour StoryMaps for Downtown Tempe and ASU.
- Commissioner Nucci suggests adding "demolished" next to demolished properties, as well as, the date they were demolished.
- Commission suggested creating a StoryMap that showcases the Historic Eligible, National Register, and Tempe Historic Property Registered properties.
- Hansen discusses the bigger picture of GIS and HP and the future creation of additional StoryMaps.

6. Chair / Staff Updates

- John Southard updated the Commission on the Hayden Flour Mill Redevelopment project
- John Southard updated the Commission on the 8th Street Streetscape project timeline and archaeology

- John Southard gives update on the listing and future potential sale of First Congregational Church
- John Southard updated the Commission on the recent Meetup for the Character Area 3 Planning process.
- John Southard updated the Commission on the status of the Tempe (Hayden) Butte Water Tank Rehabilitation project
- John Southard updated the Commission on the possible submittal of plans for the Monti's redevelopment project

7. Current Events / Announcements / Future Agenda Items

- Commissioner Nucci informed the Commission that he was asked by the Tempe Historic Preservation Foundation to conduct research on Historic Eligible properties and asked for an agenda item to present those findings to the Commission as well.
- Commissioner Buss asked for and agenda item regarding the Tomlinson Estates Design Guidelines

Chair Gregory adjourned the meeting at 7:30 p.m.

Prepared by: Robbie Aaron, City of Tempe Historic Preservation Office

Andrea Gregory, Chair