

# Memorandum

Community Development

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**Date:** May 20, 2010  
**To:** Mill and Lake District Committee  
**From:** Chris Salomone, Community Development Manager (x8294)  
**Subject:** Streetscape Guidelines

Since receiving authorization to proceed at the 10 December 2009 meeting of the Mill + Lake District Committee, the project team(s) has (have) been moving forward in the development of design guidelines for the downtown area vicinity streetscapes. To date, Phase I, Data collection, has been completed. Committee input is desired prior to beginning Phase II (Guidelines Development).

As an update, a summary report is attached and a presentation will be made by Mark Vinson, City Architect / Team Facilitator (x8367).