
**CITY OF TEMPE
REQUEST FOR COUNCIL ACTION****Council Meeting Date: 8/22/2013
Agenda Item: 5B4**

ACTION: Approve the renewal of a one-year contract with MHA Consulting, Inc. for disaster recovery consulting services for the City's Information Technology Business Continuity Program that is managed by the Finance and Technology Department.

FISCAL IMPACT: Total cost of this contract will not exceed \$90,000 during the one-year renewal period. Sufficient funds have been appropriated in cost center 1992 (General Fund) for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Approve the contract renewal.

BACKGROUND INFORMATION: (IT13-038-01) City Council approved the current contract to MHA Consulting, Inc. on September 6, 2012 for an initial one-year period with four, one-year renewal options. This renewal request is the second of four available renewal options.

MHA Consulting, Inc. (MHA) assists the City with the continued development, maintenance and implementation of a City-wide Information Technology Continuity of Operations Plan (COOP) for disaster recovery/business continuity.

For the past six years MHA has worked closely with City departments to develop and maintain COOP plans. During this time MHA has acquired significant knowledge of the City's obligations, policies and procedures necessary to develop and maintain COOP's for each department.

Contractor Performance

The performance of the contractor was rated by the Finance and Technology Department as follows:

Criteria	Score
Personnel are responsive, cooperative and available	A
Overall quality of products or services delivered	A
Timeliness of performance	A
Quality of follow-up in resolving complaints or problems	A
Firm's promptness in submitting accurate invoices	A

G rating Scale: A = Exceeds Standards, B = Meets Standards, and C = Below Standards

Contract Pricing

MHA Consulting, Inc. has agreed to renew with no price increase.

ATTACHMENTS: N/A

STAFF CONTACT(S): Dave Heck, Deputy Finance & Technology Department - Technology, (480) 350-8777

Department Director: Ken Jones, Finance & Technology Director
Legal review by: David Park, Assistant City Attorney
Prepared by: Ted Stallings, CPPB, Procurement Officer